

Overdue Charges & Other Fees

- *Overdue charges:* 20 cents per day, to a maximum of \$6 for most items
- *Lost or damaged items:*
Subject to a replacement fee
- *Materials Recovery Fee:* \$10
- *Visitor Library Card:* \$15 for 3 months
- *Annual Non-Resident Library Card:* \$60 for 12 months

Your Account

Access to your Lee County Library System account is available 24 hours a day online with your library card number and Password/PIN.

- Receive a list of items you currently have checked out
- Renew materials, unless the item is reserved for another patron
- Place holds and check the status of items currently on hold
- Check on any overdue materials or overdue charges

For automated access to your account, call **239-485-8585** or visit <http://library.leegov.com>.

Your Password/PIN is usually the last 4 digits of your phone number.

You can also call Telephone Reference for your account information: **239-479-INFO (4636)** and have your library card ready.

Need Help Finding Answers to Your Questions? Ask Us!

- Visit any location and ask staff for assistance
- Visit <http://library.leegov.com> and click on "Ask a Librarian"
- Call Telephone Reference **239-479-INFO (4636)**

Library E-mail

Find out via e-mail that the items you reserved are available. To start this service, ask at your library, go online to <http://library.leegov.com> and click "my account," or call **239-479-INFO (4636)** with your name, library card number and current e-mail address. Make sure to set your spam-blocking software to accept e-mail from lib_notice@leegov.com.

Did You Know?

You can register to vote at the library. Ask library staff for details.

Library Administration
2345 Union Street
Fort Myers, FL 33901
(239) 533-4800
(239) 485-1100 (fax)

CHECK OUT MATERIALS

&

FIND ANSWERS TO YOUR QUESTIONS



Telephone Reference
(239) 479-INFO/(239) 479-4636

Lee County Library System Web Site
<http://library.leegov.com>

ITEMS YOU CAN CHECK OUT

Check out limit = 50 items per library card

Books

- Most books check out for 4 weeks, and most can be renewed for 4 additional weeks, unless the item is reserved for another library patron
- “Most Wanted” and high demand books, such as best sellers, check out for 2 weeks, and they may not be renewed
- Books that the system does not own can often be borrowed through Interlibrary Loan for 2 weeks

Books on CD

- Check out for 4 weeks
- Renewable for 4 additional weeks, unless the item is reserved for another library patron

Music CDs

- Check out limit = 5 per library card
- Check out for 2 weeks, and may be renewed for 2 additional weeks. Two renewals permitted

DVDs

- Check out limit = 7 per library card
- Check out for 1 week
- Renewable for 1 additional week, unless the item is “Most Wanted” or reserved for another library patron. Two renewals permitted

Blu-ray Discs

- Check out limit = 7 per library card
- Check out for 1 week
- Renewable for 1 additional week, unless the item is “Most Wanted” or reserved for another library patron. Two renewals permitted

Download Depot

Visit <http://library.leegov.com> to check out ebooks, audios and videos to your computer and/or portable device.

Playaways (recorded book format)

- Check out for 4 weeks
- Renewable for 4 additional weeks, unless the item is reserved for another library patron
- You will need a AAA battery and earbuds to use a Playaway

Book Discussion Kits

- Check out limit = 1 per library card
- Check out for 6 weeks, and may not be renewed

Assistive Devices

- Check out limit = 1 per library card
- Check out for 2 weeks, and may not be renewed

OTHER INFORMATION:

Placing Holds on Materials

- Holds may be placed for items that are in use or on order
- You can place your own holds at <http://library.leegov.com> or at a computer catalog in the library
- You can ask staff to place up to 4 holds at a time for you. Visit the library or call Telephone Reference at **239-479-INFO (4636)** and have your library card ready
- You can ask to have your holds sent to any library location
- You will be notified when the items become available and have three days to pick them up
- Hold items may only be checked out on the library card that was used to place the hold

Renewing Materials

- Many items may be renewed, if there are no holds on the items
- Renew online or call Telephone Reference **239-479-INFO (4636)** and have your library card ready

Returning Materials

Items may be returned to any Lee County Library System location