

Lost and Found Procedure

Library staff will make a reasonable attempt to return lost items to their owners. If identifying information is contained in the lost item, staff will attempt to contact the owner as soon as possible to report the found item.

Books or other similar items that are placed in a library's book return usually will be considered donations to the library. They will be treated as other donated items, in accordance with the Lee County Library System Material Selection Policy. If such an item has a property stamp of a school or another library, the library system will return it to the owning library or school, if possible.

A lost item will be kept in a designated place at the library where it was found for 30 days. After 30 days, the library will dispose of the item.